

Program Oversight

Peer recovery support service (PRSS) programs should have an established, formal recovery community advisory council or community board, in addition to a Board of Directors.

Advisory Council Guidelines:

- The purpose of the council is understood clearly by all members
- Advisory Council is independent and operates with delegated, significant authority
- Communication is open and direct to the board of directors
- Written charter has been developed describing the council's purpose, structure, scope of authority, criteria and terms of membership, meeting schedule
- Meeting minutes are captured with each encounter
- Meetings are regularly held to provide experience-based insight, PRSS program input, feedback, and advice to the board of directors in connection with all board decision making which affect communities of recovery and the PRSS programs
- Receives regular written communication from PRSS program including program reports, fiscal reports
- Comprised of diverse members of the recovery community
- Organizational chart identifies the relationship of council to the board of directors

Program Transparency and Accountability Guidelines:

- PRSS program's purpose is defined and includes a focus on promoting recovery
- Program policies and practice are consistent with the values of the local recovery community
- Demonstrates good stewardship of resources to serve the recovery community and those seeking recovery
- Program leaders are mindful of areas in which the organization might experience conflicts of interest
- Program values are published and widely circulated
- Purpose and values statement for the program are written and publicly accessible

Recommended Participatory Process:

- Solicit views and receive PRSS program input, feedback, and advice from diverse segments of the recovery community
- Conduct annual planning session, open to all stakeholders
- Use a comprehensive community strengths and needs assessment to identify key community stakeholders in the recovery process
- Engage members of the recovery community in program development in an appropriate and meaningful way